

# MEMO

**To:** Management Team TiSEM  
**From:** TiSEM IRB  
**Date:** January 2021  
**Subject:** Annual Report TiSEM IRB 2020

In accordance with the TiSEM IRB Regulations, the IRB has drawn up an annual report for 2020.

## 1. Overview submitted proposals 1-1-2020 – 31-12-2020

Proposals	Number	Department	Status
Full review	13	5 Economics 1 Finance 6 Management 1 Marketing	12 approval 1 at researcher
Expedited	4	2 Economics 2 Management	2 approval 2 at researcher
Exempt	36 <ul style="list-style-type: none"> <li>• 16 within SRP-1</li> <li>• 19 within SRP-2</li> <li>• 1 external IRB</li> </ul>	6 Accountancy 1 Econometrics & Operations research 10 Economics 2 Management 16 Marketing 1 Public Governance	35 completed 1 at other (external) IRB

Proposals	Range processing time (working days)	Average processing time (working days)
<b>Full review (12)</b>		
First submission (12)	7-13	10
Resubmission revision needed (1)	8	8
Resubmission conditional approval (10)	1-5	2
<b>Expedited (4)</b>		
First submission(4)	2-8	6
Resubmission (1)	1	1
<b>Exempt (35)</b>	1-5	1.9

## 2. Review process

No substantial changes have been made to the review process.

## 3. Appeal and complaints procedure

The appeal and complaints procedure, as described in the IRB submission guide, has not been used in 2020.

#### **4. Composition of the IRB**

There were no changes in the composition of the IRB in 2020. The composition is as follows:

- Prof. dr. Rik Pieters (Chair, Department of Marketing)
- Prof. dr. Eddy Cardinaels (Department of Accountancy)
- Prof. dr. Tobias Klein (Department of Econometrics and Operations Research)
- Prof. dr. Sigrid Suetens (Department of Economics)
- Dr. Ben Vollaard (Department of Economics)
- Prof. dr. Carol Ou (Department of Management)
- Prof. dr. Fabio Braggion (Department of Finance)

Ir. Jantine Spithoven is the IRB Manager.