

# TiSEM Faculty Council: Meeting and topics schedule 2023/2024<sup>1</sup>

|                            | 1st cycle: October 12, 2023  | 2nd cycle: December 07, 2023   | 3rd cycle: February 8, 2024  |
|----------------------------|--|--|--|
| <i>Planning</i>            | 15/09: Deadline FC for sending input to MT<br>19/09: <a href="#">MT Meeting</a><br>22/09: Deadline MT: draft agenda + docs to FC<br>28/09: <a href="#">Preliminary meeting MT-FC   online 14.00-15:00</a><br>06/10: Deadline MT: final agenda + docs to FC<br>12/10: <a href="#">Formal meeting MT-FC   on campus 09:00-11:30</a>  | 10/11: Deadline FC for sending input to MT<br>14/11: <a href="#">MT Meeting</a><br>17/11: Deadline MT: draft agenda + docs to FC<br>23/11: <a href="#">Preliminary meeting MT-FC   online 14:00-15:00</a><br>01/12: Deadline MT: final agenda + docs to FC<br>07/12: <a href="#">Formal meeting MT-FC   on campus 14:00-16:30</a>  | 12/01: Deadline FC for sending input to MT<br>16/01: <a href="#">MT Meeting</a><br>19/01: Deadline MT: draft agenda + docs to FC<br>25/01: <a href="#">Preliminary meeting MT-FC   online 14.00-15.00</a><br>02/02: Deadline MT: final agenda + docs to FC<br>08/02: <a href="#">Formal meeting MT-FC   on campus 14.00-16.30</a>  |
| <i>Public agenda</i>       | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> <li>- Reappointment Faculty Council chair until the end of the year</li> <li>- Budget 2024 (advice/consent)</li> <li>- TiSEM Quality Agreements Fall report 2023</li> </ul> <p><b>For advice</b></p> <ul style="list-style-type: none"> <li>- Executive agenda 2023-2024</li> </ul> <p><b>For information</b></p> <ul style="list-style-type: none"> <li>- Marap 2023-4</li> </ul> <p><b>For discussion</b></p> | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> </ul> <p><b>For advice</b></p> <ul style="list-style-type: none"> <li>- Curriculum changes 2024-2025 with consequences for marketing</li> </ul> <p><b>For information</b></p> <ul style="list-style-type: none"> <li>- Marap 2023-5</li> </ul> <p><b>For discussion</b></p> | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> <li>- TiSEM Quality Agreements spring report 2024</li> </ul> <p><b>For advice</b></p> <ul style="list-style-type: none"> <li>- Curriculum changes 2024-2025 (<u>available only for the formal meeting due to deadlines – EC consent after the advice of the FC</u>)</li> </ul> <p><b>For information</b></p> <p><b>For discussion</b></p> |
| <i>Confidential agenda</i> | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> </ul> <p><b>For discussion</b></p>  | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> </ul> <p><b>For discussion</b></p>  | <p><b>For consent</b></p> <ul style="list-style-type: none"> <li>- Minutes previous meeting</li> </ul> <p><b>For discussion</b></p>  |

<sup>1</sup> Holiday periods "South region": Autumn vacation Oct 14-22; Christmas vacation Dec 23-Jan 7; Spring/Carnival vacation Feb 10-18; Good Friday Mar 29; Easter Monday Apr 1; King's Day Apr 27; May vacation Apr 22-May 3; Ascension Day May 9; Friday after Ascension Day May 10; 2nd Whit Monday May 20; Summer vacation starting Jul 6.

|                            | 4th cycle: March 28, 2024   | 5th cycle: May 16, 2024   | 6th cycle: July 4, 2024   |
|----------------------------|---|---|---|
| <i>Planning</i>            | 01/03: Deadline FC for sending input to MT<br>05/03: MT Meeting<br>08/03: Deadline MT: draft agenda + docs to FC<br>14/03: Preliminary meeting MT-FC   K online 14.00-15:00<br>22/03: Deadline MT: final agenda + docs to FC<br>28/03: Formal meeting MT-FC   on campus 14:00-16:30 | 12/04: Deadline FC for sending input to MT<br>16/04: MT Meeting<br>19/04: Deadline MT: draft agenda + docs to FC<br>25/04: Preliminary meeting MT-FC   online 14:00-15:00<br>10/05: Deadline MT: final agenda + docs to FC ( <u>pieces and formal meeting one week later due to May vacation</u> )<br>16/05: Formal meeting MT-FC   on campus 14:00-16:30 | 07/06: Deadline FC for sending input to MT<br>11/06: MT Meeting<br>14/06: Deadline MT: draft agenda + docs to FC<br>20/06: Preliminary meeting MT-FC   online 14:00-15:00<br>28/06: Deadline MT: final agenda + docs to FC<br>04/07: Formal meeting MT-FC   on campus 14:00-16:30 |
| <i>Public agenda</i>       | <b>For consent</b><br>- Minutes previous meeting<br>- Re-appointment of the FC chair<br><br><b>For advice</b><br>- Report on Executive Agenda 2023-2024 (so far)<br>- Financial Year Report 2023 (Marap 6- 2023)<br><br><b>For information</b><br><br><b>For discussion</b>         | <b>For consent</b><br>- Minutes previous meeting<br><br><b>For advice</b><br><br><b>For information</b><br>- Marap 2 -2024-1<br><br><b>For discussion</b>   | <b>For consent</b><br>- Minutes previous meeting<br>- School Allocation Model (if changed)<br>- EERs 2024-2025 (advice/consent)<br><br><b>For advice</b><br><br><b>For information</b><br><br><b>For discussion</b>   |
| <i>Confidential agenda</i> | <b>For consent</b><br>- Minutes previous meeting<br><br><b>For information</b><br><br><b>For discussion</b>   | <b>For consent</b><br>- Minutes previous meeting<br><br><b>For information</b><br><br><b>For discussion</b>   | <b>For consent</b><br>- Minutes previous meeting<br><br><b>For information</b><br><br><b>For discussion</b>   |