

MEMO

To: Management Team TiSEM
From: TiSEM IRB
Date: January 9, 2023
Subject: Annual Report TiSEM IRB 2022

In accordance with the TiSEM IRB Regulations, the IRB has drawn up an annual report for 2022.

1. Overview submitted proposals 1-1-2022 – 31-12-2022

Proposals	Number submitted	Department	Status
Full review (FUL)	8	5 Economics 2 Management 1 Marketing	8 approval
Expedited (EXP)	8	2 Economics 1 Econometrics 4 Marketing 1 Management	5 approval 1 rejected 1 retracted 1 in process
Exempt (EXE)	45, of which <ul style="list-style-type: none"> • 23 within SRP-1 • 18 within SRP-2 • 4 within SRP-3 	12 Accountancy 11 Economics 1 Finance 1 EOR 11 Management 9 Marketing	43 completed 1 expired 1 in process
Amendments	2, of which <ul style="list-style-type: none"> • 1 SRP • 1 EXP 	1 Marketing 1 Economics	2 completed
Other	3, of which <ul style="list-style-type: none"> • 2 pre-2020 data declaration • 1 outside scope declaration 	1 Management 1 Accounting 1 Economics	3 completed

2. Overview submitted and processed proposals 1-1-2022 – 31-12-2022

Proposals	Range processing time (working days)	Average processing time (working days)
Full review (8)		
First submission (8)	6-14	9.9
Resubmission to approval (8)	1-12	5.1
Expedited (7)		
First submission(7)	1-8	6.3
Resubmission to approval (5)	1-7	2.6
Exempt (45)		
First submission (43)	1-4	1.6
Resubmission to approval (29)	1-3	1.5

3. Review process

No substantial changes have been made to the review process.

4. Appeal and complaints procedure

The appeal and complaints procedure, as described in the IRB submission guide, has not been used in 2022.

5. IRB Committee

The IRB had three meetings in 2022.

The IRB consists of:

- Dr. Eddy Cardinaels (Chair, Department of Accountancy)
- Dr. Fabio Braggion (Department of Finance)
- Dr. Marnik Dekimpe (Department of Marketing)
- Dr. Tobias Klein (Department of Econometrics and Operations Research)
- Dr. Carol Ou (Department of Management)
- Dr. Sigrid Suetens (Vice Chair, Department of Economics)
- Dr. Ben Vollaard (Department of Economics)
- Dr. Anne Brouwer (IRB Manager & Data Representative, Research Support Team)