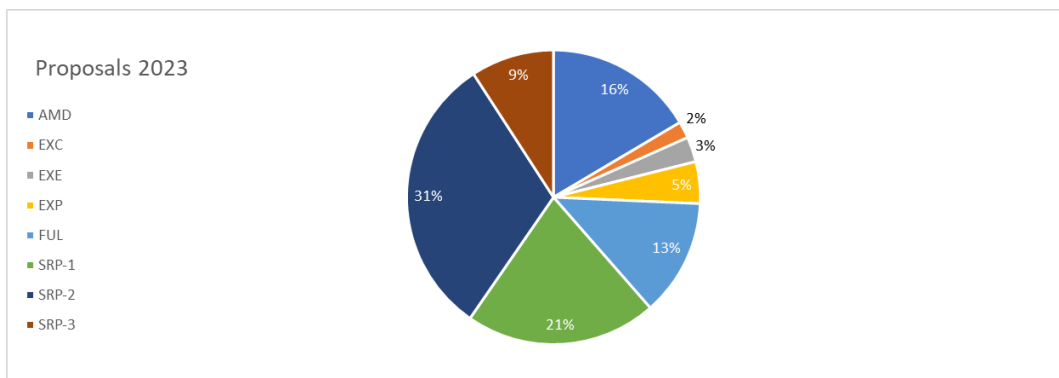


# MEMO

**To:** Management Team TiSEM  
**From:** TiSEM IRB  
**Date:** January 23, 2024  
**Subject:** Annual Report TiSEM IRB 2023

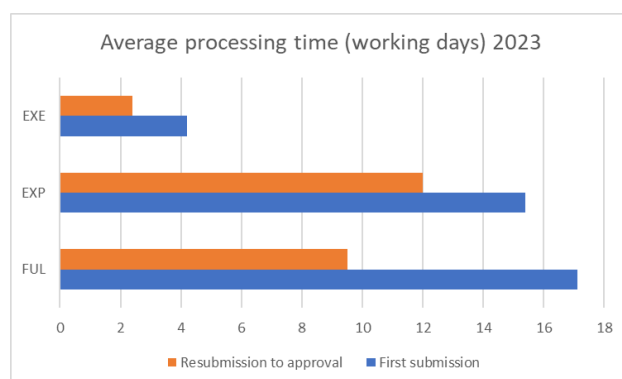
In accordance with the TiSEM IRB Regulations, the IRB has drawn up an annual report for 2023.

## 1. Overview submitted proposals 1-1-2023 – 31-12-2023



Proposals	Number submitted	Department	Status
Full review (FUL)	14	2 Accounting 9 Economics 1 Finance 1 Management 1 Marketing	14 approval
Expedited (EXP)	5	3 Economics 2 Management	3 approval 2 in process
Exempt (EXE)	70, of which <ul style="list-style-type: none"> <li>23 within SRP-1</li> <li>34 within SRP-2</li> <li>10 within SRP-3</li> <li>3 approved by another accredited IRB</li> </ul>	15 Accounting 15 Economics 1 Finance 18 Management 19 Marketing 2 Public Governance	66 completed 2 expired 2 in process
Amendments	18, of which <ul style="list-style-type: none"> <li>12 SRP</li> <li>1 EXP</li> <li>5 FUL</li> </ul>	4 Accounting 10 Economics 1 Management 3 Marketing	18 completed
Other	2, of which <ul style="list-style-type: none"> <li>1 pre-2020 data declaration</li> <li>1 outside scope declaration</li> </ul>	1 Accounting 1 Economics	2 completed

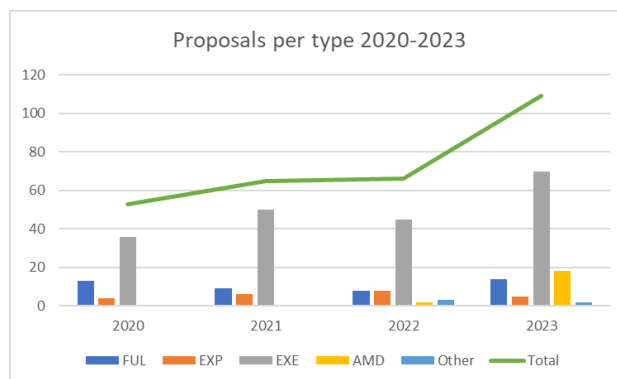
## 2. Overview submitted and processed proposals 1-1-2023 – 31-12-2023



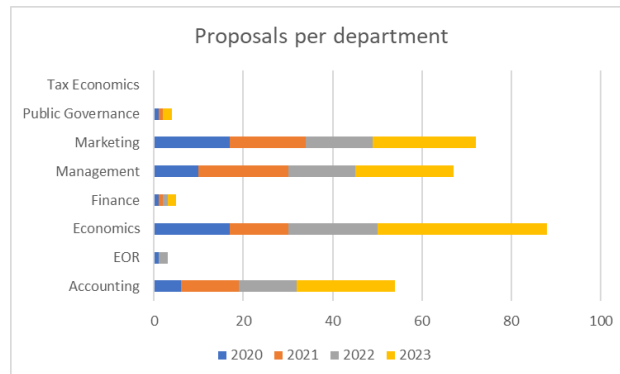
Proposals	Range processing time (working days)	Average processing time (working days)
<b>Full review (14)</b>		
First submission (14)	5-36	17.1
Resubmission to approval (13)	1-40	9.5
<b>Expedited (5)</b>		
First submission (5)	3-53	15.4
Resubmission to approval (2)	1-23	12
<b>Exempt (70)</b>		
First submission (70)	1-16	4.2
Resubmission to approval (36)	1-8	2.4

## 3. Overview submitted proposals 2020-2023

The IRB has seen a 65% increase in proposals submitted in 2023 compared to the previous year.



The Economics Department has been the most active, with the highest number of proposals in total and per year, except for 2021. The Marketing and Management Departments have also submitted a significant number of proposals, while the Department of Accounting has shown a steady increase in the number of proposals submitted to the IRB since 2020.



#### 4. Review process

New versions of the TiSEM IRB Regulations and Operating Procedure were approved by the IRB on September 26, 2023.

#### 5. Appeal and complaints procedure

The appeal and complaints procedure, as described in the IRB submission guide, has not been used in 2023.

#### 6. IRB Committee

The IRB had three meetings in 2023.

The IRB consists of:

- Dr. Eddy Cardinaels (Chair, Department of Accounting)
- Dr. Ruidi Shang (Department of Accounting) *as of January 1, 2024*
- Dr. Tobias Klein (Department of Econometrics and Operations Research)
- Dr. Sigrid Suetens (Vice Chair, Department of Economics)
- Dr. Ben Vollaard (Department of Economics)
- Dr. Fabio Braggion (Department of Finance) *until December 31, 2023*
- Dr. Vincenzo Pezone (Department of Finance) *as of January 1, 2024*
- Dr. Eirini Spiliotopoulou (Department of Management)
- Dr. Marnik Dekimpe (Department of Marketing)
- Dr. Anne Brouwer (IRB Manager & Data Representative, Research Support Team) *until September 30, 2023*
- Juliana Thomazini (IRB Manager & Data Representative, Research Support Team) *as of November 1, 2023*