

KI 3437 How can I use MFA on my new phone?

KI 3437 Knowledge Item

Knowledge data

Name

How can I use MFA on my new phone?

Content



Question:

How can I use MFA on my new phone?

Answer:

This step-by-step plan is made for users who have a new phone and an old phone with a working Microsoft Authenticator.

Is your old telephone broken, lost or stolen? Then go to [THIS](#) article.

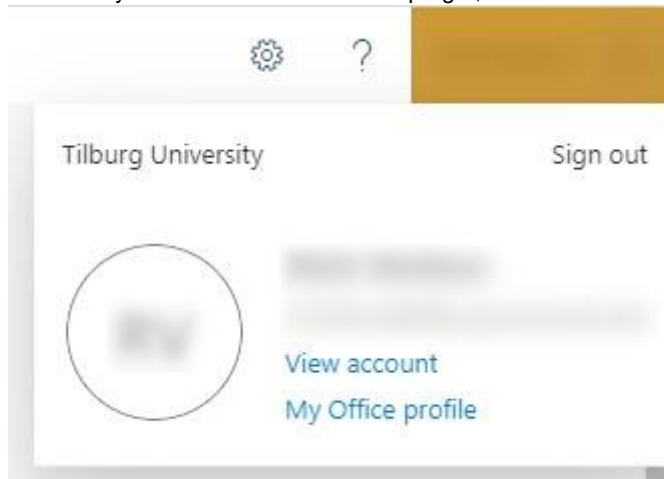
Is this the first time setting up multi-factor authentication? Please see [THIS](#) article.

Step 1:

- Go to: <https://portal.office.com/>, log in with your @ tilburguniversity.edu account and accept it in the Microsoft Authenticator app (on the old phone).

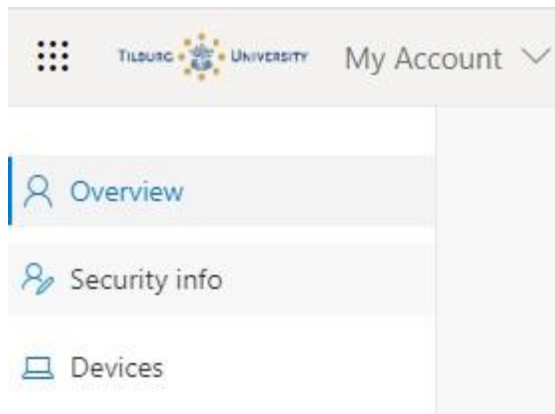
Step 2:

- Click on your name / initials at the top right, then choose "View account"



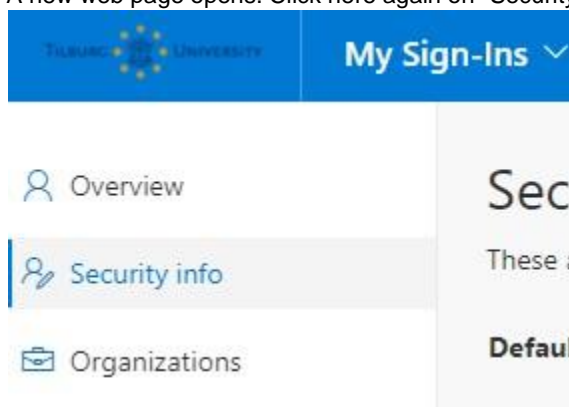
Step 3:

- Then click for "Security Info"



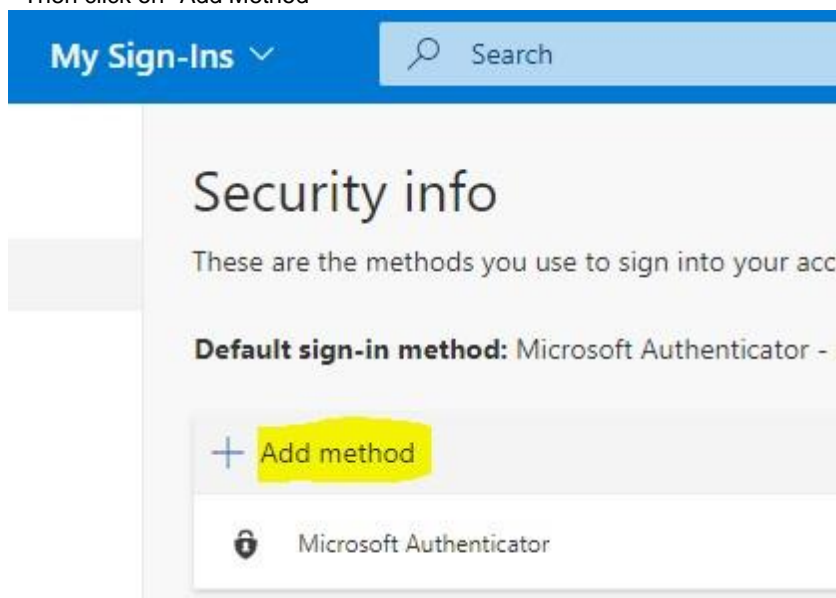
Step 4:

A new web page opens. Click here again on "Security Info"



Step 5:

- Then click on "Add Method"



Step 6:

- Select "Authenticator App" and click "Add"

Add a method

Which method would you like to add?

Authenticator app

Cancel

Add

Step 7:

Now follow the steps indicated by Microsoft.
