

INTERNATIONAL STUDENTS AND LOSS / THEFT OF DUTCH RESIDENCE PERMIT

Your Dutch residence permit card is - and remains - the property of the Dutch Government who issued it to you. You therefore need to take care of it. However, it may be that it is either stolen or lost during your stay here in the Netherlands. If that happens, you must report it to the police immediately; if not, you will have problems if you cannot show it when required.

What you must do?

If you are abroad when your Dutch residence permit is lost or stolen:

Report the loss or theft to the local police. Make sure that you keep a copy of the police report. If the police report from the country where your permit was lost or stolen is not in Dutch, French, German or English, you must get a translation of the police report into one of these languages. The translation must be official i.e. the translator must be professionally qualified. You can either ask for contact details of such a translator at the Dutch Embassy or Consulate in the country where the police report was originally made, or arrange this on your return to the Netherlands.

Contact the Dutch Embassy or Consulate closest to you to arrange for a document to allow you entry back to the Netherlands. For information about which Embassy or Consulate to contact, click [here](#).

When you return to the Netherlands, or if your residence permit is either lost or stolen in the Netherlands:

1. Make an appointment with the Dutch police to report the theft or loss of your Dutch residence permit. You can make an appointment by calling 0900-8844.
2. If applicable, take the police report to your appointment with the Dutch police, which you received when reporting the lost/theft in the country where the permit was lost or stolen. The Dutch police will give you a copy of the report, which they will make.
3. Make a copy of your passport or, if this has been lost, the travel document which has been issued by your own country, even if it is a temporary document.
4. Download the application form from the website, which you have to complete. The form is in Dutch, but you can complete this with the help of the instruction sheet, which is also available on our website.
5. Make a copy of the completed application form.
6. The IND will check your details in the database of the city hall where you have been registered. Should you be a one-semester Exchange student, you must first register yourself with the city Hall Tilburg (if you live in Tilburg) before you can apply for a new residence permit card .
7. You will be informed at your home address about the progress of this application.
8. The costs for the new residence permit are **267 Euros**. You will have to pay directly to the IND after your new residence permit card is ready for collection.
9. Take into account that an application for a replacement or renewal will take approximately three months.