



Participants Charter
Tilburg University Language and Preparatory Program

Effective date: September 1, 2023

Foreword

Tilburg University is an institution of scientific education. A detailed description of Tilburg University and its activities can be found at www.tilburguniversity.edu. During their program, the participants of the Language and Preparatory Program at Tilburg University are prepared for an education within scientific education. Part of this is the awareness of and respect for rights and obligations of both participants and staff. The Participants' Charter describes an important part of these rights and obligations.

The Participants Charter of the Tilburg University Language and Preparatory Program covers participation in the following components:

- NT2 Beginners 0-A2
- NT2 Intermediate A2-B1
- NT2 Upper-intermediate B1-B2
- Tilburg University Pre-Bachelor's program

insofar as these components are followed in the context of integration. Many of the articles in the Participants Charter refer to Tilburg University's Student Charter. All article numbers referred to are article numbers from the relevant Student Charter. This Charter can be consulted via the Tilburg University website: [Student Charter | Tilburg University](#).

Chapter 1 - General Provisions

1. Chapter 1 of Tilburg University's Student Charter (General provisions) also applies to participants in the Language and Preparatory Program.
2. The additional and/or different provisions for participants of the Language and Preparatory Program at Tilburg University will take effect on September 1, 2023. Any changes to these provisions will be determined by the Head of the Language Center on behalf of the Executive Board.
3. Within the Language and Preparatory Program, the duties of the Dean are performed by the Head of the Language Center. Wherever the Student Charter refers to the Dean, Head of Language Center may be read.
4. The Language and Preparatory Program does not fall under a School but under the Language Center and, therefore, under the Academic Services Division. Where the Student Charter refers to the School, Academic Services/Language Center can be read.
5. The provisions in this document apply to all participants in the Language and Preparatory Program at Tilburg University, insofar as they follow the Language and Preparatory Program as part of their civic integration.

Chapter 2 - Registration and associated rights and obligations

1. Registration for the Language and Preparatory Program at Tilburg University takes place on the recommendation of the municipality where the participant lives. The Tilburg University website contains information on our application and admission procedures.
2. We apply a maximum of 18¹ participants per group, with the selection criteria indicated, combined with the order of application, determining who will ultimately qualify.
3. Articles 2.2 (Registration), 2.3 (General rights and obligations ensuing from registration as a student), 2.6 (Termination of registration owing to student conduct) and 2.8 (Legal protection) apply in full to participants in the Language and Preparatory Program.
4. Article 2.5 (General termination of registration) applies in part to participants of the Language and Preparatory Program.
 - 4.1. Notwithstanding the provisions of Article 2.5, the possibilities for deregistration from the Language and Preparatory Program are contractually established with the municipality that nominated the participant for registration in the Language and Preparatory Program.
5. Article 2.7 (Tuition, examination, and weighted fees) applies in part to participants in the Language and Preparatory Program.
 - 5.1 Notwithstanding the provisions of Article 2.7 and the Regulations on Registration and Tuition Fees, the municipality that nominates the participant for registration in the Language and Preparatory Program is responsible for paying the registration fee in accordance with the amounts and payment periods agreed with the municipality concerned.
6. Articles 2.1 (Admission on the grounds of qualifications obtained abroad) and 2.4 (General rights and obligations arising from registration as an external student) do not apply to the participants in the Language and Preparatory Program.

¹ In exceptional cases: 20

Chapter 3 - Education

1. Articles 3.2 (Language of instruction), 3.3 (Right to a feasible program), 3.4 (Right to a uniform study load), 3.5 (Right to quality) and 3.9 (Legal protection) are fully applicable to participants of the Language and Preparatory Program.
2. Article 3.6 (Tuition) is partially applicable to participants of the Language and Preparatory Program.
 - 2.1 Notwithstanding the provisions of Section 3.6.3, all costs for prescribed instructional materials are included in the total price of the program.
3. Article 3.7 (Right to student counseling) is partially applicable to participants of the Language and Preparatory Program.
 - 3.1 Notwithstanding the provisions of Article 3.7.1, the student counseling within the Language and Preparatory Program lies with the mentor of the Language and Preparatory Program and with the mentor and the dean of students within the pre-Bachelor's program.
4. Articles 3.1 (Program organization) and 3.8 (Advice regarding the continuation of studies) do not apply to participants in the Language and Preparatory Program.

Chapter 4 – (Preliminary) Examinations

1. Articles 4.1 (Preliminary examinations), 4.3 (Examinations), 4.5 (Announcement of grades), 4.6 (Certificates), and 4.7 (Appeal possibilities) apply in full to participants in the Language and Preparatory Program.
2. In deviation from Article 4.2 (Registering for preliminary examinations), participants in the Language and Preparatory Program are automatically registered for the examinations that belong to the courses they are following.
3. Article 4.4 (Individual program) does not apply to participants of the Language and Preparatory Program.

Chapter 5 - Education and Examination Regulations

1. Article 5.1 (Education and Examination Regulations) applies in part to participants in the Language and Preparatory Program.
 - 1.1 Notwithstanding the provisions of Article 5.1.1 and 5.1.2, the Language and Preparatory Program has no School Council and no Program Committee.
2. Article 5.2 (Content of the Education and Examination Regulations) applies in full to participants in the Language and Preparatory Program.

Chapter 6 - Financial Aid for Students: the Profile Fund

1. Chapter 6 does not apply to participants of the Language and Preparatory Program.

Chapter 7 - Student Facilities

1. Chapter 7 is integrally applicable to participants of the Language and Preparatory Program.

Chapter 8 – Management Participation

1. Article 8.1 (The University Management Structure) and 8.2 (The University Council) apply in full to the Language and Preparatory Program.
2. Article 8.3 (The School Board), 8.4 (School Council), and 8.5 (Program Committee) do not apply to the Language and Preparatory Program.

Chapter 9 - Rules of Conduct and House Rules

1. Chapter 9 is integrally applicable to participants of the Language and Preparatory Program.

Chapter 10 - Legal Protection

1. Articles 10.1 (Central Desk for Disputes and Complaints), 10.2 (Complaints), 10.3 (Examination Appeals Board (CBE)) and 10.5 (The Administrative Jurisdiction Division of the Council of State) apply in full to participants in the Language and Preparatory Program.
2. Article 10.4 (Objections to the Executive Board) does not apply to participants in the Language and Preparatory Program.