

Regulations Selection and Admission Bachelor Psychology Tilburg University 2024-2025

This Regulation is drawn up in accordance with Article 7.53, paragraph 3 of the Dutch Higher Education and Scientific Research Act (HERA) (*Wet op het hoger onderwijs en wetenschappelijk onderzoek, WHW*) for carrying out the selection and admission of students for the Bachelor's program in Psychology at Tilburg University in the academic year 2024-2025.

Article 1 Fixed Quota (*Numerus Fixus*)

The maximum number of study places for the Dutch-taught and English-taught programs of the Bachelor's program in Psychology at Tilburg University jointly has been set at 700 in total for the academic year 2024-2025.

Article 2 Selection and Admission

1. The selection for the Bachelor's program in Psychology is carried out on behalf of the Tilburg University Executive Board by the Selection and Admission Committee for Psychology (hereinafter referred to as the Selection Committee).
2. As of October 1, 2023, candidates can apply via *Studielink* for the selection for Tilburg University's Bachelor's program in Psychology. The deadline is January 15, 2024.
3. The candidate applies in *Studielink* for either the Dutch-taught or the English-taught program of the Bachelor's program in Psychology at Tilburg University. If a candidate wishes to change programs, this can be done by withdrawing the original application and then applying for the other program before January 15 at 23.59 CET at the latest.
4. A candidate may apply a maximum of two times for the selection procedure of the Bachelor's program in Psychology at Tilburg University. Selection results cannot be retained for the following year.
5. If a candidate has not or not fully complied with the rules for participation in the selection for the academic year 2024-2025 before 23.59 CET, January 15, 2024, participation in the selection for this academic year will not take place. The candidate will be notified of this by the Selection Committee. The Selection Committee will publish the rules for participation clearly and on time.
6. Announcements to the student about his/her participation in the selection, including the outcome of the selection, are made via *Studielink*.
7. In accordance with Articles 6.1 and 6.2 of the Education and Examination Regulation of the Bachelor's programs of the Tilburg School of Social and Behavioral Sciences, candidates are eligible for selection for the Bachelor's program in Psychology at Tilburg University in the academic year 2024-2025 if they have the following at their disposal by August 31, 2024:
 - a. a pre-university qualification (VWO-diploma); or
 - b. an associate degree; or
 - c. a propaedeutic certificate obtained at a university of applied sciences; or
 - d. a propaedeutic certificate obtained at a university; or
 - e. a diploma issued outside the Netherlands that is equivalent to the diplomas referred to in paragraphs a to d; or
 - f. a declaration of admission based on the university entrance examination (*colloquium doctum*) of the Psychology program at Tilburg University.
8. The selection procedure will be carried out between January 16 and April 14, 2024.
9. Based on the outcome of the selection, all candidates for both programs of the Psychology program are jointly ranked by the Selection Committee in accordance with their final score on the selection criteria and their mutual weighting as referred to in Article 3, paragraph 1 through 4 of this regulation. This results in a list of ranking numbers, with each candidate being assigned a unique ranking number.

10. On April 15, 2024, the candidate who participated in the entire selection procedure will be informed of the ranking number assigned to him/her via *Studielink*. Candidates whose ranking number falls within the number of available places will then receive a statement of admission via *Studielink*.
11. A candidate who has received a statement of admission must accept this no later than two weeks after the day it was sent via *Studielink*. If the statement of admission is not accepted in time, it will expire by law.
12. If an issued statement of admission expires, a statement of admission will be issued to the next candidate who is eligible based on his/her ranking number and to whom no statement of admission had been issued previously.
13. Statements of admission will continue to be issued until August 31, 2024.
14. A statement of admission expires if the candidate to whom the statement has been issued is not able to submit his/her diploma or other evidence in time, as referred to in Article 2.7. Subsequently, paragraph 12 of this Article applies until the date referred to in paragraph 13 at the latest.
15. A candidate who does not accept his or her statement of admission has used up one selection attempt, as referred to in paragraph 4 of this article. If he/she applies again the following year, the entire selection procedure will have to be completed again.
16. If a candidate has not obtained his/her vwo diploma, even after a possible re-examination, in the school year prior to the academic year in which he/she applied for the bachelor's program in Psychology, any proof of admission and/or placement will be cancelled even if this was already granted. By means of a written request, the used selection attempt can be undone. This request must be sent to the selection committee by email no later than August 15, 2024.

Article 3 Selection Criteria and Procedure

1. The following criteria will apply for the selection:
 - a. I. Average final grade for pre-university education (VWO), or average grade of transition grade of 5 vwo until reference date October 1 of 6-vwo year, or average final grade for senior general secondary education (havo) if the candidate applies for admission based on a propaedeutic certificate obtained at a university of applied sciences.
 - II. A selection assignment consisting of a knowledge test.
 - III. A selection assignment consisting of a motivation document.
 - b. The average grade for candidates who at the time of the pending selection procedure:
 - are in vwo 6, is calculated using the transition grades from 5 vwo to reference date October 1 of the 6 vwo year.
 - have already obtained their vwo diploma, will be calculated based on the school exam grades and the central exam grades as mentioned on the vwo diploma.
 - have obtained their havo diploma and are currently attending a propaedeutic year at a university of applied sciences, will be calculated based on the school exam grades and the central exam grades as mentioned on the havo diploma.
 - have obtained their havo diploma and the propaedeutic certificate at a university of applied sciences, will be calculated based on the grades as mentioned on the propaedeutic certificate or grade list.
 - are attending an international school and have not yet obtained a diploma, will be calculated based on the grades of previous school year (e.g. the school year before the final/exam year.
 - have obtained an international diploma, will be calculated based on the grades as mentioned on the diploma and/or final grade list.
 - c. The average grade for candidates with a different educational background than mentioned above, will be calculated based on the available and relevant information and study results. This will be executed as much as possible similarly with the methods mentioned above.

2. For the purpose of determining the candidate's final score, the selection criteria referred to in paragraph 1, sub a I en II, will be weighted in the ratio of 40–60% respectively.
A standardized score (also known as z-score) will be calculated for all candidates for both the average school grade and the knowledge test score. A candidate's final score consists of the weighted average of his/her z-scores for the school grade and the knowledge test. The list of final scores is then ranked.
3. In case of identical final scores of two or more candidates after applying paragraph 2, a ranking number will be assigned to each of these candidates based on their score on the knowledge test; that is, the order of the ranking numbers of these candidates will be determined by the level of their score on the knowledge test. In case no unique ranking number can be assigned to candidates by application of the foregoing, the order of the ranking numbers will be determined by the grade for the subjects English, Mathematics and Biology successively.
4. Criterium III mentioned in paragraph 1 sub a of this Article will be used by the Selection Committee to differentiate between candidates to whom no unique ranking number could be assigned even after applying paragraph 3.
5. The Selection Committee informs the candidate in a timely manner of the date by which the grade list of the previous education making them eligible for admittance must have been submitted.
6. The Selection Committee informs the candidate in a timely manner of the date by which the motivation document must be submitted.
7. The knowledge test will be taken via an online application on a date to be determined by the Selection Committee. The candidate will be informed in good time about the nature of this test and what study material, if any, needs to be studied and, if so, during which period it will be available.
8. Candidates who have not submitted the information referred to in paragraphs 5 and 6 of this Article by the date set by the Selection Committee will be excluded from further participation in the selection.
9. Candidates who did not take part in the knowledge test referred to in paragraph 7 of this Article will be excluded from further participation in the selection procedure.
10. Candidates who are excluded from further participation in the selection on the grounds of paragraphs 8 or 9 of this Article have used one opportunity to participate in the selection procedure for the Bachelor's program in Psychology at Tilburg University.
11. The selection assignments can only be done and submitted once and are only valid for the selection procedure for the academic year 2024-2025.
12. There will not be an inspection opportunity regarding the assessment of the selection assignments.
13. If fraud is detected, a candidate will be immediately excluded from further participation in the selection process; paragraph 10 of this Article then applies.
14. A candidate who has a demonstrable and documented disability may apply for a facility for this purpose in connection with the preparation of the selection assignments. In order to qualify for this, the disability must have been mentioned at the first application including a formal (medical) declaration regarding the disability.

Article 4 Objection and appeal

1. Within six weeks of receiving the notification referred to in Article 2, paragraph 10, an objection may be lodged with the Objections and Appeals Advisory Committee, Tilburg University Executive Board, against decisions regarding the selection for the Bachelor's program in Psychology at Tilburg University for the academic year 2024-2025. The notice of objection must be accompanied by a notification indicating which part or parts of the selection procedure is objected to, stating the reasons for the objection.
2. The Objections and Appeals Advisory Committee advises the Executive Board of Tilburg University on the notice of objection, who will then take a decision on the objection as soon as possible.

Article 5 Final provisions and entry into force

1. In the event of special situations not provided for in this Regulation, the Dean of the School of Social and Behavioral Sciences decides.
2. The personal data provided by the student in the context of the selection procedure for admission to Tilburg University's Bachelor's program in Psychology, including the selection data, will only be processed in a manner that is compatible with the objective of selecting candidates for this program pursuant to Article 7.53 of the HERA.
3. By registering to participate in the selection procedure for admission to the Bachelor's program in Psychology at Tilburg University, the candidate consents to the processing of his/her personal data provided for the purpose of the selection.
4. This Regulation enters into force on the date of its adoption by the Dean.
5. This Regulation was adopted by the Dean of Tilburg School of Social and Behavioral Sciences on June 19, 2023.