

STUDIELINK
MANUAL
2021-2022

Table of Contents

| | |
|--|---|
| STEP-BY-STEP REGISTRATION INSTRUCTIONS | 3 |
| USEFUL LINKS | 8 |

STEP-BY-STEP REGISTRATION INSTRUCTIONS

STEP 1

Go to the Studielink website www.studielink.nl

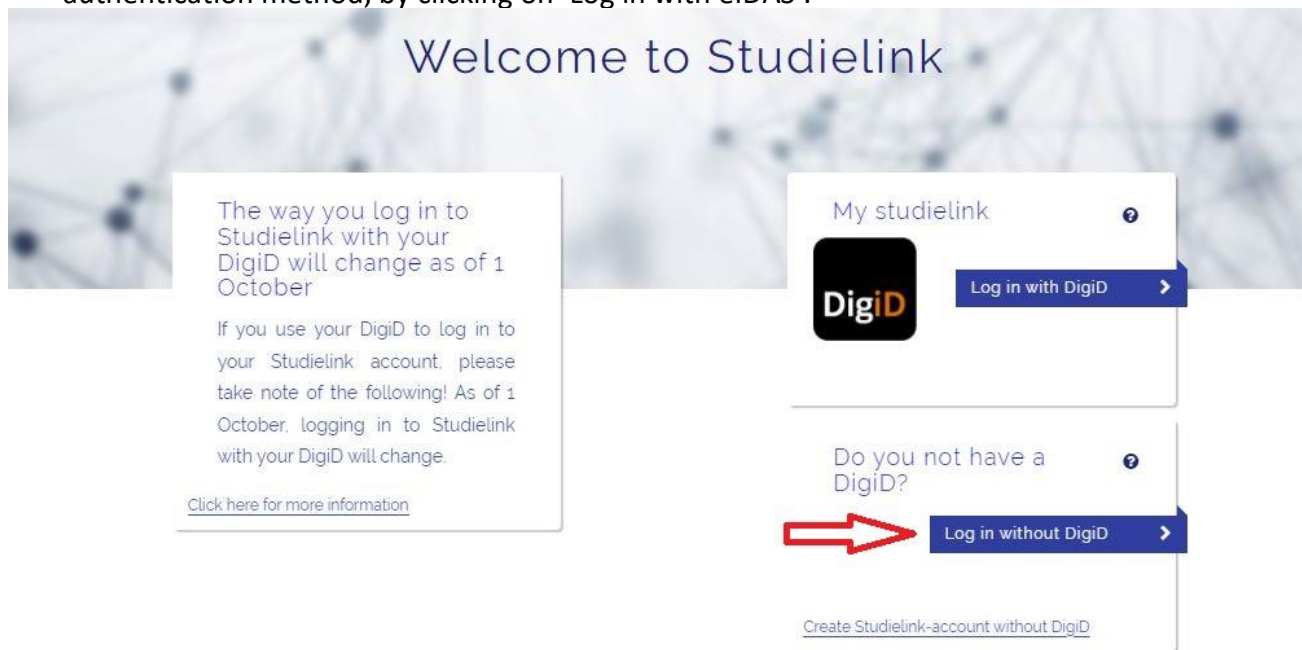
The website is available in three languages: Dutch, English and German. If you are not a Dutch speaker, please switch to English/German language at the top right-side corner of the screen.

STEP 2

Log in with your DigiD or create a Studielink account without DigiD

You can log in with or without a DigiD ([DigiD](#) stands for Digital Identity).

- a) If you have a Dutch home address, you can request a DigiD.
>> If you log in with DigiD you can now proceed to STEP 6
- b) If you are an international student without a Dutch home address, you must create a new account by clicking on 'Create Studielink-account without DigiD'.
If you are an EEA national, you can also create a new account with your national authentication method, by clicking on 'Log in with eIDAS'.



In Studielink you can arrange your (re-)enrolment at institutions of higher education in the Netherlands. More information about specific enrolment procedures and admission requirements can be found on the [website of the educational institution](#).

More information about Studielink can be found [here](#).

You can find Studielink's general terms and conditions and privacy regulations [here](#).
[Log in with eIDAS](#)

STEP 3

Create your Studielink account > Next

a) Fill out details about your **Personalia**> **Address**> and **Contact** information

b) **Check** all your details.

c) To check if you are a human being and not a bot, the system will ask you to **click on or touch a symbol**.

IMPORTANT: Please use an e-mail address for which you will have access up to and including your arrival at Tilburg University, otherwise you may miss important information.

Step 4

Activate your account after receiving a confirmation e-mail.

A confirmation e-mail will be sent to you immediately at the e-mail address you indicate in Studielink. You must also check your spam/junk inbox.

Click on the 'activate' link in the email.

Step 5

Click on the Activate button on the Studielink webpage.

You will automatically return to the homepage within a few seconds.

Log in on the right - without DigiD - using your email address and password.

Please note: after five incorrect log-in attempts, your account will be blocked

STEP 6

Submit your enrolment application

Submit your enrolment application by completing the information requested in each tab as it applies to you:

The screenshot shows a progress bar with five steps: 1. Previous education (active), 2. Choose a study programme, 3. Study programme details, 4. Institutional questions, and 5. Confirm. Below the progress bar is a dark blue header with the text 'Add previous education'. The main content area asks the question 'Have you obtained a diploma/degree certificate?' with two radio button options: 'Yes' and 'No, not yet'. Below these options is a 'Next question' button. At the bottom of the form, there is a dark blue bar with the text 'Previous education registered in DUO'.

1. Add your previous education:

If you have not obtained a diploma/degree certificate yet, please select 'No, not yet'.

- If you have studied in the Netherlands, your previous education may already be listed in Studielink.
- If you completed your previous education outside the Netherlands, you must add the information yourself and follow further instructions (click on 'next question'), depending on your type of diploma.

Please add all your previous secondary and higher education study programs, as appropriate.

The screenshot shows a form titled 'Manually added previous education'. A red arrow points to a question mark icon in the top right corner of the form header. Below the header is a button labeled '+ Add previous education'. The form contains a table with the following information:

| General Certificate of Education - Advanced Level | |
|---|--|
| Type of diploma/degree certificate: | General Certificate of Education - Advanced Level |
| Level: | Buitenlands |
| Diploma received: | Yes |
| Diploma date: | July 1, 2018 |
| Country: | United Kingdom of Great Britain and Northern Ireland |
| Verification status: | Previous education must be verified by the institution |

At the bottom right of the form is a 'Next' button with a right-pointing arrow.

IMPORTANT FOR APPLICANTS WITH A NON-DUTCH EDUCATIONAL BACKGROUND:
If you do not complete information about your previous education, you will not receive login details or the link to our online application system. It is therefore **extremely important that you include information about your previous education on the screen.**

2. Choose a study program

Submit enrolment application

1. Previous education 2. Choose a study programme 3. Study programme details 4. Institutional questions 5. Confirm

Fill in study programme and/or loc.

Educational institution

Type of study programme

Academic load

6311 RESULTS

STUDIELINK BUSINESS INNOVATION (IN ENGLISH)

Full-time

Type of study programme: HBO Bachelor

Educational institution: Inholland University of Applied Sciences

Location: DIEMEN

Select

- Select **'Tilburg University'** as your educational institution
- Fill in **the name of the study program** you wish to apply for.
Please make sure that you choose the correct program of study. You can find the correct program name in the 'Register in Studielink' tab on the 'Application and admission' webpage of the program you are applying for.
- Find your Bachelor's or (Research) Master's program in the list on the right of the screen.
- Click on **Select**
- On the tab *Study programme details*, you can fill in your preferred type of enrolment.
Select 'Student'
- On the tab *Institutional questions*, you can, among others, fill in the details of your emergency contact.
- Check all your details, make sure they are correct and click on **'Confirm'**.

Step 7

Within 48 hours of registering in Studielink, you will receive one or two e-mails from Tilburg University. If you have a Dutch previous education, you will only receive the first email. If you have a non-Dutch previous education, you will receive both emails below:

E-mail 1: this will provide you with your Tilburg University account information and is sent to you by Library and IT Services. With this information, you can log into our student information system Osiris Student and all our online facilities required during your studies.

This email is sent to everyone who registers for a study program at Tilburg University.

E-mail 2: this will provide you with your **login details and the link to Osiris Aanmeld** – our online application system and is sent to you by Tilburg University. In order to apply for admission, **you must submit your application in Osiris Aanmeld**. Please follow the instructions given about how to complete your application.

This email is only sent to applicants with a non-Dutch educational background.

If you have not received this e-mail within 48 hours of your registration in Studielink, please contact your International Admissions Coordinator via Admissions@tilburguniversity.edu.

Full details about how to apply are provided on the ‘Application and Admission’ webpage of the study program for which you are applying. This will ensure that you follow the correct procedure by the correct deadline!

*If you are applying for the Bachelor’s program in **Psychology**, you will receive a separate e-mail informing you of how to complete your application for admission. Please follow the instructions given in the e-mail.*

Correspondence with the university

Tilburg University will send you e-mails that you will receive both via your e-mail inbox and in your Studielink ‘Messages’ folder. Please read them carefully and follow all instructions.

Please make sure that you **always include your seven-digit Tilburg University student number** when contacting Tilburg University. This will ensure that we can help you quickly.

Numerus Fixus programs

You may apply for up to four study programs at the same time unless these are Numerus Fixus (fixed quota) study programs. Tilburg University has one Numerus Fixus program at the current time: the Bachelor’s program in Psychology. **Numerus Fixus programs have an application deadline of January 15.** Please refer to Psychology’s admissions and applications website: <https://www.tilburguniversity.edu/education/bachelors-programs/psychology/admission-and-application>

USEFUL LINKS

1. HOW TO USE STUDIELINK: <https://info.studielink.nl/en/how-to-use-studielink/step-by-step-plans>
2. STUDIELINK Q&A: Find the answers to your Studielink questions: <https://help.studielink.nl/en/>