

Explanation and Criteria Stimulation Fund Board Grants Tilburg University



Introduction

Every three years, as a token of appreciation, Tilburg University establishes for recognized associations a certain number of board grants that they receive each year. This means that the number of board grants is determined for three years. This provides an association with a lot of freedom and trust. Because the Executive Board recognizes that a lot can change in three years and wants to support relevant developments and new initiatives, the Stimulation Fund was created in the spring of 2020.

Through an application to the Stimulation Fund, a recognized association/organization, or a more informal group of students makes use of financial resources. Unlike the regular board grants, the amount of money from the Stimulation Fund is transferred to the association as cash and cash equivalents. The association can then decide whether this money is used to finance an activity or initiative, or to pay out this amount to individual board members in the form of board grants. Whatever form an association or group of students chooses, it must always meet the criteria and conditions below.

Grounds for allocation

The Stimulation Fund can be invoked if one or more grounds are demonstrated within the application:

- a) Starting up a new association;
- b) If a new association or organization is not yet included in the regular system (which is based on a 3-year plan), this new association or organization will first have to turn to the Stimulation Fund until they can participate in a new 3-year cycle;
- c) A one-time activity (e.g., organized by several students together);
- d) Collaboration between associations/organizations;
- e) Innovation;
- f) Internationalization;
- g) Sustainability.

Within the above-mentioned grounds for allocation, it is necessary that the application complies with the core values of Tilburg University. Does the application contribute to Tilburg University's lively student life and/or strategic goals?

Procedure

- An application for the Stimulation Fund can be submitted in two rounds during the academic year;
 - For the academic year 2020-2021, a single round for the Stimulation Fund will be held;
- The Stimulation Fund is managed by the Grants Committee;
- When assessing the application, the expertise of other Tilburg University employees can be called in, such as the expertise in the field of innovation, internationalization, or sustainability;
- Application deadlines and other relevant dates will be published on the website in a timely manner at the beginning of each academic year;

- Associations, organizations, and one-off collaborations may be invited to provide an explanation of their applications;
- The Committee will decide on the assessment of the application within the legal deadline of 8 weeks at the latest.

Explanation for the application form

To apply for the Stimulation Fund, the application form must be completed and submitted.

General Remarks

1. All data are used to form as complete a picture as possible in addition to the existing picture from the 3-year plan (if applicable) of the application, the association, its purpose and mission, and its structure;
2. Where possible, the data provided will be compared with the association's annual report and other available information;
3. All data will be assessed against the core values of Tilburg University and its student statutes;
4. The information provided will be used to determine the possible board grant from the Stimulation Fund to the association, its board, and its committees;
5. When answering the questions, keep the following general guidelines in mind: Answer the questions as concretely and *to the point* as possible using key words and ensure that you are not repetitive. Try to use the fields and the maximum number of words as efficiently as possible;
6. If the maximum number of words in a certain field is exceeded, the exceeded words will not be processed;
7. Write abbreviations in full at least the first time.

Explanation Part A: Introduction

1. In Part A the contact details of the association (or a one-time partnership) have to be filled out;
2. Fill out all data as completely as possible and leave only a field empty if strictly necessary;
3. Indicate what the association/organization is applying for within the Stimulation Fund;
 - a. If an allocation within the Stimulation Fund is used as an board grant (board members/committee members are paid as compensation for their administrative work), choose option 1 and cross out option 2;
 - b. If an allocation within the Stimulation Fund is used to finance an activity/initiative/association, choose option 2 and cross out option 1;

Explanatory notes Part B.1: Money in the form of board grants

1. Indicate which positions or which part within the association show an increase in the board work compared to the 3-year plan;
 - a. If necessary, indicate within which committee this position takes place;
2. Indicate the way in which the range of tasks or the scope of the tasks of the person(s) concerned has increased;
 - a. Where possible, specify the number of hours in a given period;
3. Indicate why the increase in board work is line with the mission/vision of the association;
4. Indicate whether the number of members has increased compared to the 3-year plan;
 - a. Where possible, add the burden of proof to this field or add it in a separate appendix;
5. Explain why the additional board work contributes to the aforementioned grounds for allocation in this document;

Explanatory notes Part B.2: Financing an activity/initiative/association

1. Indicate what the requested amount will be used for. Is this for financing an activity, initiative or starting a (sub-)association?
2. Add a complete budget, as extensive as possible, to the application.
3. Indicate exactly what the activity or initiative involves.
 - a. If the application is for the financing of a new association, this question can be skipped.
4. Indicate the goal/mission of the new association.
 - a. If the application is for the financing of an activity or initiative, this question can be skipped.
5. Indicate the intended target group for the new activity/initiative/association. Think of target groups such as;
 - a. students/non-students;
 - b. only Tilburg University students or all students in Tilburg or the Netherlands;
 - c. international/Dutch students;
6. Indicate why the content of the application contributes to the stated grounds for allocation in this document;